

InLight Foundation
FNB Cheque Account
Acc num: 627 3608 0988
Branch: 250655



NPC Number: 2017/394584/08
PBO Number: 930059113
admin@inlight.org.za
076 088 6273

Monthly Contribution Form

InLight Foundation provides organisational development and capacity building programmes to community organisations. Your contribution supports this critical work in building our communities!

We thank you for your contribution and pray that it is a source of blessings for you and your families!

BANK DEBIT ORDER INSTRUCTION

Authority and Mandate for payments Instruction: Electronic and Written Mandates - Given by:

Name and Surname

Email

Contact No

Address

Abbreviated Name as registered with the Bank: **INLIGHT FD** (This will appear on your statement)

BANKING DETAILS

Name of Account Holder

Bank Name

Account Number

Branch Name

Branch Code

Account Type: Cheque

Savings

Transmission

COLLECTION INSTRUCTION

I/We hereby authorise you to collect the following amount, by means of electronic debit from the above account:

R2000 R1000 R750 R500 R300 R200 R100

OR (Another amount above R100): _____

Commencing on the 3rd day of _____ (Enter month and year of first transaction)

*Note that debit orders will be processed on the **3rd day of each month** or the preceding business day if that day falls on a Sunday or a recognised South African Public Holiday

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Bank charges: InLight uses a third party service provider to process the debit orders and the donor incurs **no specific debit order bank charge** for the transaction

Cancellations: The InLight policy is that this contribution can be **cancelled at any time** by emailing admin@inlight.org.za with the subject line "Cancel debit order". Please include donor details. Cancellation will take place within two working days.

Tax deductions: InLight is a registered PBO and donations are tax deductible. Section 18A receipts will be issued for contributions made.

The Agreement

This signed Authority and Mandate refers to our contract dated ("the Agreement"). I/We hereby authorise you to issue and deliver payment instructions to your Banker for collection against my/our above-mentioned account at my/our above-mentioned Bank (or any other bank or branch to which I/we may transfer my/our account) on condition that the sum of such payment instructions will never exceed my/our obligations as agreed to in the Agreement and commencing on the commencement date mentioned above and continuing until this Authority and Mandate is terminated by me/us by giving you notice in writing of not less than 20 ordinary working days, and sent by prepaid registered post or delivered to your address as indicated above. The individual payment instructions so authorised to be issued must be issued and delivered as follows: Monthly. In the event that the payment day falls on a Sunday, or recognised South African public holiday, the payment day will automatically be the preceding ordinary business day.

Payment Instructions due in December may be debited against my account on 3rd December. I / We understand that the withdrawals hereby authorized will be processed through a computerized system provided by the South African Banks and I also understand that details of each withdrawal will be printed on my bank statement. Each transaction will contain a number, which must be included in the said payment instruction and if provided to you should enable you to identify the Agreement. A payment reference is added to this form before the issuing of any payment instruction.

Mandate

I/We acknowledge that all payment instructions issued by you shall be treated by my/our above-mentioned Bank as if the instructions have been issued by me/us personally.

Cancellation

I/We agree that although this Authority and Mandate may be cancelled by me/us, such cancellation will not cancel the Agreement. I/We shall not be entitled to any refund of amounts which you have withdrawn while this Authority was in force, if such amounts were legally owing to you.

Assignment

I/We acknowledge that this Authority may be ceded or assigned to a third party if the Agreement is also ceded or assigned to that third party, but in the absence of such assignment of the Agreement, this Authority and Mandate cannot be assigned to any third party.

Signed at _____ on this ____ day of _____

Signature (as used for operating on the account)

Please scan and email completed forms to admin@inlight.org.za

For office use:

(Assisted by)

Agreement reference number is